

# BARADA ASSOCIATES

March 20, 2024

Indiana Department of Administration  
Procurement Division  
402 West Washington Street, Room W468  
Indianapolis, IN 46204

Attention: Christina Garcia, Strategic Sourcing Analyst

Reference: Barada Associates, Inc.'s Response to Request for Proposal 24-76888

Dear Ms. Garcia:

Barada Associates Inc. has read and understands the general information presented in Section 1 and agrees with any requirements/conditions listed in Section 1.

Barada Associates, Inc. is an Indiana based company that has been providing background screening services to the State of Indiana since 2008. Barada Associates, Inc. has been and is willing to continue providing the services to the State of Indiana as outlined in the proposal. We have provided excellent customer service and will continue to provide the same level of customer service to the State of Indiana. We are extremely proud of our track record with the State of Indiana and will continue to provide the very best services, support, technology, and security.

Barada Associates, Inc. is already integrated with the State of Indiana's SAP SuccessFactors and for the past few years background checks have been initiated by the State of Indiana through the integration. Status updates and links to completed profiles are returned to SAP SuccessFactors so state personnel can access the completed background reports via SAP SuccessFactors.

Barada Associates, Inc. offers a user-friendly online platform that offers 24/7 access. Our online platform offers applicants an electronic option to initiate a background check via customized URLs for each business unit and each package as well as allows the State designated personnel to initiate background checks manually, if needed. Links can be sent to applicants via email and text message via our online portal. Once a background check has been initiated our system will allow additional services to be ordered and suppressed as needed. The online system can automatically send status updates and will automatically email the completed report via secure link or pdf file.

Our online platform has multi-faceted reporting capabilities including but not limited to, volume, turnaround, flagged reports, list of applicant names, total spend. Barada Associates, Inc. can also customize reports, if needed. Our system even has the capability to track data trends within to your account(s).

Barada Associates, Inc. is willing to provide the requested products and/or services subject to the terms and conditions set forth in the RFP including, but not limited to, the State's mandatory contract clauses.

Ms. Christina Garcia  
Indiana Department of Administration  
March 20, 2024  
Page Two

**BARADA**  
ASSOCIATES

Barada Associates, Inc. has designated Kelley Carter, Vice President, as the principal contact. Kelley's contact information is as follows:

Kelley Carter  
Barada Associates, Inc.  
130 East 2<sup>nd</sup> Street  
Rushville, IN 46173  
Phone: 765.932.5917  
Fax: 877.576.2806  
[kcarter@baradainc.com](mailto:kcarter@baradainc.com)

Barada Associates, Inc.'s registration with the Indiana Secretary of State is active and in good standing.

Barada Associates, Inc. is willing to extend our services and pricing to other governmental bodies. Barada Associates, Inc. thanks you for the opportunity to submit our proposal. Please do not hesitate to email or call us should you have any questions.

Sincerely,

**Barada Associates, Inc.**



Paul W. Barada  
Chairman of the Board